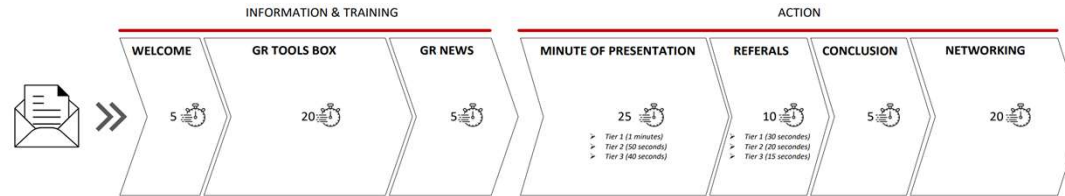


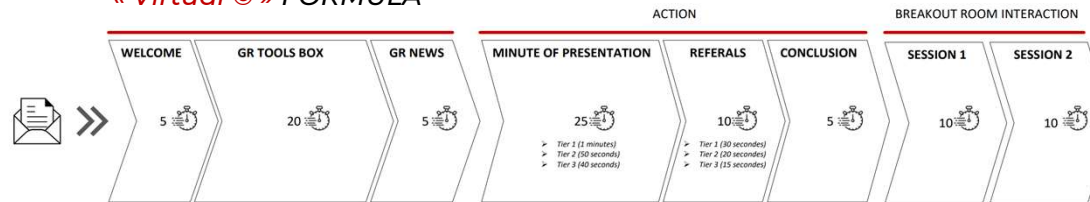
ACTION PLAN FOR THE GROUP'S SUCCESS

PRESIDENT

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MONTHLY

1. Monthly Meeting:

- Organize a mandatory monthly meeting with the Board of Directors (CA) and ensure that the Secretary-Treasurer completes the corresponding form.

D DAY

2. Welcome:

- Ensure the formation of a strong and committed Board of Directors (BOD) to effectively distribute tasks and avoid managing everything alone during the meeting.
- Start the meeting by following the format established by the group.

3. The action:

- Start the minute of presentation.

4. Conclusion:

- Start the conclusion by inviting visitors to join GR International as members and asking them to share their feedback on their GR experience.

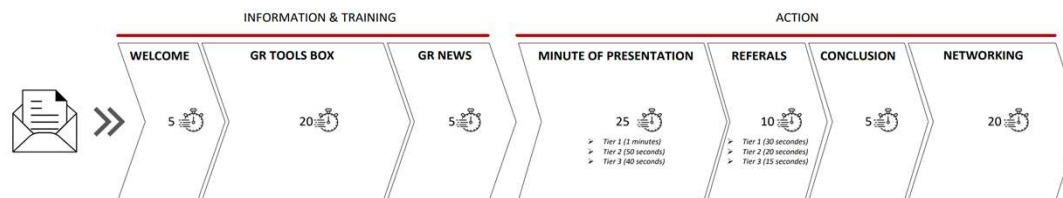
5. Communication with management:

- Send the relevant documents, information, and/or changes related to the group to the District Manager or GR International, including members, the Board of Directors (BOD), and events.

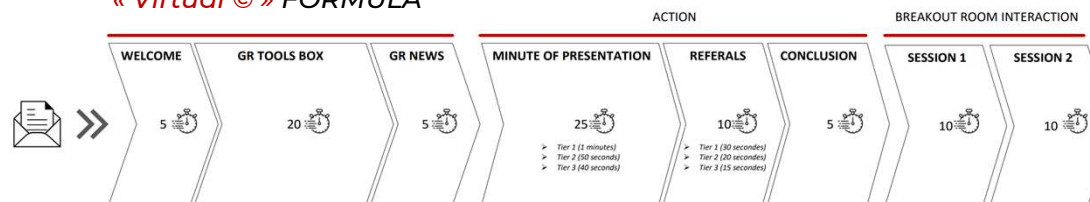
ACTION PLAN FOR THE GROUP'S SUCCESS

GREETHER

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D DAY -2

1. Communication:

- Upon confirmation of a guest, write a welcome message.

2. Visitor Coordination:

- Coordinate the incoming visitors.
- Verify the visitors' field of activity according to GR International's policies.
- Prepare the group to welcome visitors appropriately.

D DAY

3. Preparation before meetings:

- Arrive at least 15 minutes before each meeting (in-person or virtual).
- IMPORTANT** Virtual access management: Ensure someone else takes over in the absence of the person responsible for welcoming.

4. Management of business cards in person:

- Request 2 business cards from each guest: one for the group president and one for the Secretary-Treasurer.

5. Visit rule for members & non-members:

- Ensure that a non-member only visits the network once.

6. Implementation of GR International policies:

- Ensure the application of GR International's policies regarding representation by field of activity and compliance with seat exclusivity, if applicable.

7. Communication after the visit:

- Start the breakout room interactions.

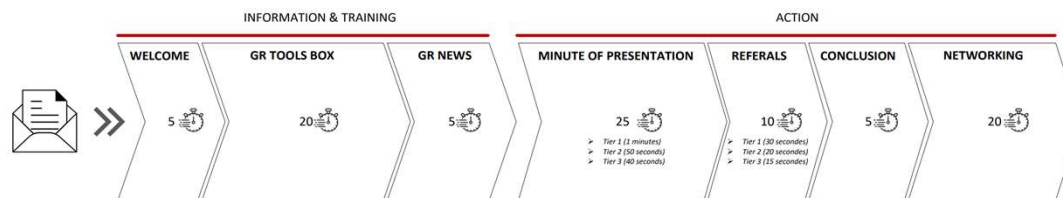
8. Communication after the visit:

- Within 24 hours after a meeting, thank the guests, check their interest in joining the network, and gather their feedback. Share this feedback at monthly meetings, and with GR management as needed, to enhance the experience.

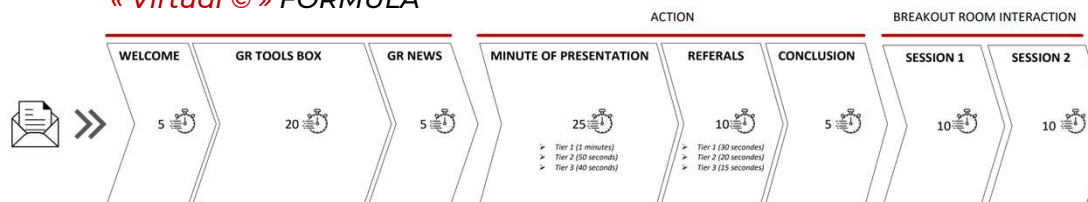
ACTION PLAN FOR THE GROUP'S SUCCESS

SECRETARY-TREASURER

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D DAY

1. GR & Local News:

- Stay informed about GR news so you can present it.

2. Complete information of visitors:

- Gather all necessary visitor information to properly fill out the meeting form.

3. Planning of GR Toolboxes:

- Present the toolbox planned for the next meeting.
- Verify that the next four toolboxes are properly displayed on the group's website.

4. Management of business cards in person:

- Present GR news.
- Present local news related to the group.

5. Enter the meeting information:

- Fill out the meeting form with the relevant details.

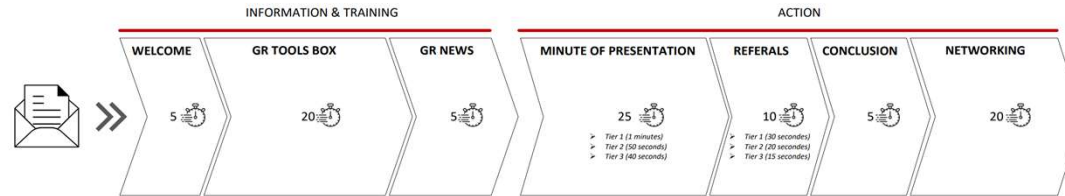
6. Form submission:

- Submit the meeting form immediately after gathering the information or within minutes following the end of the meeting.

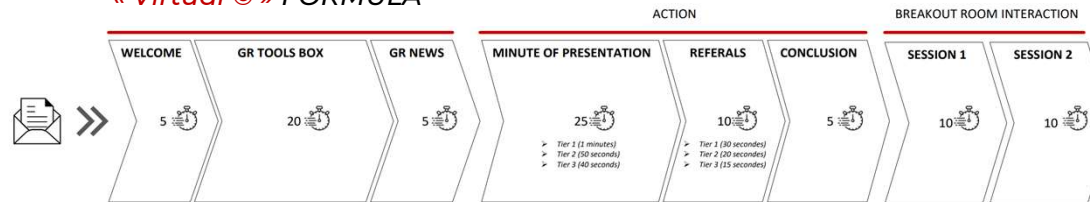
ACTION PLAN FOR THE GROUP'S SUCCESS

VICE-PRESIDENT

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D DAY-2

1. Introduction preparation :

- Prepare a one-minute introduction of the next speaker by familiarizing yourself with their expertise and the toolbox content.

D DAY

2. Time management :

- Manage the timing for each section of the meeting: welcome remarks, GR Toolbox, news, minute of presentation, and conclusion.
- Validate the number of seats and visitors to ensure proper "tier time" management during the minute of presentation.

3. Supervise :

- Provide guidance and support to Board of Directors (BOD) members to ensure their success.

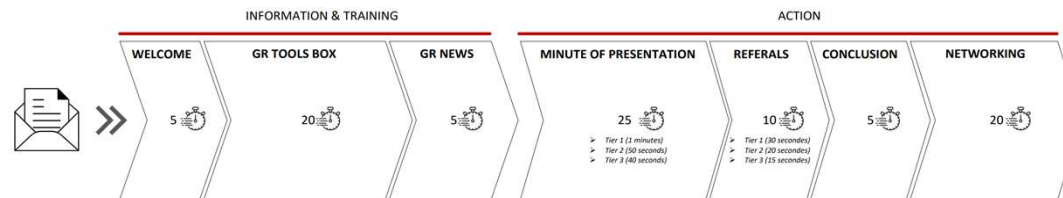
4. Introduce the speaker :

- Introduce the speaker using the prepared introduction and specify that they have 15 minutes to present, followed by 5 minutes of questions, totaling 20 minutes.

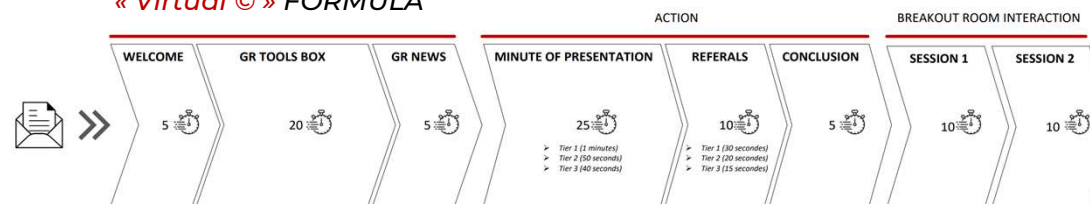
ACTION PLAN FOR THE GROUP'S SUCCESS

MEMBERS' REPRESENTATIVE

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D DAY -72H

1. Group Self-promotion

- Promote your group on social media by sharing the toolbox, available seats, events, and any other content designed to highlight and raise awareness of the group.
- Encourage members to interact with your posts to increase visibility and reach.